

May 5<sup>th</sup>, 2021 – 1300 Hours  
Hastings (Adams County)  
South Central PET Region  
Minutes

Present: Brandon Myers, Dawna Whitcomb, Jill Harvey, Ron Sunday, Jon Rosenlund, Ron Pughes, Craig Lupkes, Roger Powell, Justin Norris, Chief Brad Starling, Joanna Le Moine, Brian Woldt, Darrin Lewis, Chief Waugh, Dean Elliot, Alyssa Sanders, Dave Reisen, Jerry Archer, Ron Tubbs

- 1) Call to Order – Open Meeting Law
  - a. Brian brought the meeting to order at 13:05.
- 2) Review and approve the agenda
  - a. Jon moved to approve the Agenda. Brandon seconded the motion. Motion passed.
- 3) Review and approve the minutes from the previous meeting
  - a. Brandon moved to approve the minutes from the previous meeting. Jon seconded the motion. Motion passed.
- 4) NEMA Report –
  - a. Dave mentioned during the training discussion that having the supplies would be considered as part of delivering the course, and should be able to be a part of the project for that class, but suggested checking with Julie on that.
- 5) SC LEG Update – Sheriff Miller
  - a. (See below for funding requests)
- 6) ARC Update – Marion McDermott
  - a. No one present for ARC. There was a Newsletter sent out this last week.
- 7) Old Business
  - a. 2017 Grant – Update
    - i. Training funds are being used from this grant, but there is still the potential for \$3,000 to be left.
    - ii. CERT Funds discussion with balance
      1. \$3,019.63 for a CERT exercise is still available. Dawna is wondering if there is anything we can do with these funds to use them before the grant closes. Jon believes our hands are tied on this, since it is for an exercise.
    - iii. G-191, ICS-300, ICS-400 Manuals Request (2017 or 2018 grant?)
      1. Jon put down \$2,000 for this. He received 1 quote back for \$1500, and for 20 manuals for each class at half the cost he put in. He could make it for 40 manuals each. He is looking to try to get these purchased before

the due date to get invoices in to Dawna by. Dawna did put an email in to Julie and hasn't heard back just yet to make sure that it is alright. Jon mentioned that it could be used out of different years. Darrin moved to approve the payment of the manuals for the 3 classes pending approval from Julie or to another grant year if not. Justin seconded the motion. Motion passed. Ron mentioned just using what was left to purchase these. Darrin moved to purchase \$500 for classroom supplies to complete the \$2,000 original request. Dean seconded. Motion passed. Later in the meeting, Dawna received an email from Julie allowing for these expenses out of this grant.

- iv. All Invoices to Dawna by **MAY 13<sup>th</sup>**
  - 1. This grant ends June 30<sup>th</sup>. The Fiscal Year ends in Adams before that and Dawna needs any invoices for this grant prior to May 13<sup>th</sup> in order to process and get things paid before the end of their Fiscal Year. There is mostly training funds left on this grant.
- b. 2018 Grant – Update
  - i. This grant has been extended for another year. There is \$4,443.34 in Citizen Corps, \$6,227.64 in training, \$20 in Credentialing, and \$95,757.22 for NRIN Governance Board left on this grant. Jon mentioned how he would like to get some tourniquets for CERT supplies. Jill mentioned some of the courses that will be coming up. Dave mentioned that he will need information for COML and any other position specific courses ASAP to get them approved through FEMA, and that the approval process is taking longer to get through.
- c. 2019 Grant – Update
  - i. Only thing spent since last meeting was for the IdeaBank that they had emailed to Kirt. Remaining funds are LEG-JTAG Chipoff Training \$6,950, Be Ready NE \$4.62, CERT Training \$11,000, CNMRC Resources for Vulnerable Populations \$13,000, IMT Training \$42,000, LEG-Magnet Axiom Training \$6,681, LEG Mobile Device Investigations Program Training \$10,000, NRIN Governance Board \$289,009.30, LEG-Pen-Link Live Intercept Social Media Package \$16,000, LEG-Police Intel Information & Intelligence Sharing Software \$2,277, Salamander Credentialing \$9,000, and LEG-Terrorism Awareness Course \$8,750.
- d. 2020 Grant – Update
  - i. The Cellebrite Tool Training was paid. A new travel reimbursement process was learned about from the state during the processing of this claim. This leaves \$3,228.75 remaining.
  - ii. Other funds remaining on this grant, not including items below, are CERT \$14,000, LEG-Magnet Axiom Training \$9,600, Credentialing \$35,050.82, BeReadyNE \$1,871, Training \$84,000, LEG-Clearview AI Facial Recognition Tool \$6,000, LEG-Basic Digital Forensic Analysis Training \$7,200, LEG-Intermediate Digital Forensic Analysis training \$7,200, NRIN Governance Board \$312,000.
  - iii. LEG – PoliceIntel Software – **paid after email vote in March**
    - 1. A late Qisoft invoice was paid after an email vote shortly after the March meeting and is included in today's paperwork.

- iv. LEG – Faraday Bags Request
  - 1. Request for Faraday Bags, which are ready for purchase, in the amount of \$7,800. Jon moved to approve this request. Ron Pughes seconded the motion. Motion passed.
- e. Other Financial – Dues, etc.
  - i. No changes to the dues account at this time, and there is quite a bit of money in there with \$11,603.37. Invoices will be going out July 1<sup>st</sup> to everyone for this next year. Jon mentioned that he would like to sponsor an Elected Officials Day-Conference. It would bring speakers out, explain to elected officials what we do, and demonstrate some items that have been purchased. It could even include ICS for Elected Officials Course (3 hour course). It would help the officials be more informed, as elected officials change regularly. The costs involved would be the meeting room and meals. He thinks having it around September 11<sup>th</sup> would be a good time. This is something that we could use dues on at this time, since it isn't in a workplan, with the potential for putting it in a future workplan if we decide to continue doing this. This would allow inviting village, city, and county officials. We could even have NEMA do an Elected Official 101 workshop. Consensus of those here is that everyone likes this idea. Jon will work on dates and location to get it started.
- f. Training Calendar – Jill
  - i. Trainings update/discuss dates
    - 1. There is an ICS 400 May 6/7 in Grand Island. G-557 and G235 are approved and in the works to be rescheduled, but they are also being offered in a different region if someone wants to attend those. G205 was approved in January of 2020 and the request has been updated to \$1,928. G557 was approved in November of 2020 and the request was updated to \$900. G205 and G557 need to be rescheduled yet. L964 Situation Unit Leader course in North Platte is in the process of being rescheduled, Jill is working with NFPD and Blue Cell to get this set up. COML Course was approved in March of 2020. It will be held in October in Kearney. The request was updated to \$2050 to cover printing and instructor expenses. G288 Local Volunteer and Donations Management course is being scheduled with The Blue Cell.
    - 2. L-967 Logistics Section Chief class in Grand Island has a new total amount of \$5,500 in place of what is on the included request form. This class needs to be scheduled.
    - 3. L-970 Supply Unit Leader in Kearney or Lexington. The request is for \$5,600 and would be done through Blue Cell.
    - 4. L-954 Safety Officer course, location to be determined. Request for \$8,800 and will be trained by Blue Cell.
    - 5. G-291/G-290 PIO JIC/JIS course with location to be determined. Request for \$3,048 and would be taught by NEMA staff.
    - 6. These courses are position specific and will need FEMA approval. Jon moved to approve all of the training requests. Darrin seconded the

motion. Motion passed. Jill mentioned that there will be others to come in future meetings.

- g. Be Ready Nebraska – Darrin & Jon
    - i. Darrin’s request to get updated links as well as anything to add, fix or remove from the website.
      - 1. Darrin has IdeaBank checking out all of the links. He still needs everyone else to get involved. He needs to receive Website links and photos that we want on the site. Jon mentioned adding photos from the NAEM Conference. There was talk about replacing the old EM app on the site to the See Something Say Something app. Anything that we notice that needs to be changed, let Darrin know so he can forward to IdeaBank for the update. Jon mentioned getting with Jodie at NEMA to try to partner for information they might want on the site also. Darrin has not yet created a YouTube account which was already approved by the group. Jon believes there is a Be Ready NE Gmail account that would assist with the YouTube channel creation.
    - h. South Central All Hazards Response Team – Darrin
      - i. Darrin sent it out again, and is waiting for people to respond with the information. Jon wondered if they could put together something to show what this team is about, and be able to show it off as a way to promote it.
- 8) NPSCC Update
- a. NRIN – Jon
    - i. Jon said there is not a lot going on in our region, but there is a very expensive connection in the NC region of the Sandhills that has been put on Viaero towers which has high rent. These leases are coming due, and they have found some dark fiber that they would like to use to replace the towers. They checked with Cherry County Sheriff on whether they would use it if they did this, as it would be more reliable. Other regions are having elections. Jon would like to see more users on this, so that it will pay for itself once the build-out is done.
  - b. CNRI –
    - i. Darrin believes that CNRI should be allowed to sunset. The current agreements that we have in place is for interoperability. Darrin believes we did them for 5 years the last time they were done. He believes every county has pulled Paraclete, and Buffalo County is going to a new 800 system later this year. He believes that once this sunsets, we could just get the people who run the frequencies/PSAPs to get together and establish mutual agreements for interoperability in communications. Jon thinks that the PET region MOU covers Communications as well, and therefore it would take the place of the CNRI. Darrin will provide an update on when this sunsets at the next meeting, and then this could be pulled from agenda.
- 9) New Business
- a. County Board Appointments

- i. New EM's Craig and Tim have this information in front of their boards now. Brian says everyone else's is current, but he doesn't have a copy of the Hall County's appointment. Darrin believes this is a yearly review. Brian checked and said they are set for 10 years at this time. Jon will look for his to send to Brian.
- b. SCPETR By-laws – update?
  - i. Darrin put it out as it has been awhile since it was reviewed. Most current was adopted in 2014 and Brian doesn't have a signed copy of the 2014. It was mentioned that Joanna sent the Bylaws out in an email. Brian will make sure that everyone has a current copy for everyone to review, disseminate, and sign for next meeting. According to the Bylaws, elections should be done last meeting of the year for officers. Darrin mentioned that perhaps we should identify our subcommittees and then have them placed on the Agenda in that manner.

10) Good of the Group

- a. Nothing for the Good of the Group.

11) Adjournment

- a. Darrin moved to adjourn the meeting. Brandon seconded the motion. Meeting adjourned at 14:29.

\*\*Email vote official 5/24/21 for a motion by Jon to request our unused 2017 grant funds that we have to turn back in be dedicated and given to the NRIN Build out. Motion passed.