

Entity Name Here

(date)

Nebraska Emergency Management Agency
Attn: Donny Christensen, Recovery Section Manager
2433 NW 24th Street
Lincoln, NE 68524

Dear Mr. Christensen:

I hereby appoint _____ (name of person & title) _____ as the authorized representative for _____ (name of entity) _____ for the federally declared disaster # 4420.

Representative Contact Phone _____

Representative Contact Email _____

Sincerely,

Name-see list below
Type job title here

Notes: This is an example only do not use this form

An entity may be a County, City, Village, Townships SID, NRD, PPD, PNP, School District, or a State Agency, etc....

The authorized representative is one who will be doing all the paper work-such as the city or county clerk or county roads clerk, financial administrator etc....

The person to sign this letter is someone in charge such as the county commissioner, mayor, highway supervisor, CEO, etc....